

**SHAMOKIN DAM BOROUGH COUNCIL
COUNCIL MEETING
SEPTEMBER 5, 2023**

The regular monthly meeting of the Shamokin Dam Borough Council was held on Tuesday, September 5, 2023, in the municipal building located at 42 West 8th Avenue, Shamokin Dam beginning at 7:00 P.M. President Musser presided.

MEMBERS PRESENT:

Dave Sauers, Shawn Bingaman, Paige Visneski, Mark Benner, Karen Roberts, and Donald Musser were present.

OTHERS PRESENT:

Manager Edward Hovenstine, Mayor Joseph McGranaghan, Secretary LaDawn Leitzel, Solicitor Robert Slivinski, Police Chief Timothy Bremigen, John Shirk, Dr. Michael Dunigan, Rocky Baer, Courtney Solomon, June Stark, Angie Olson, Diana Bickhart, and Michelle Dorin were present.

The meeting was opened with the “Pledge of Allegiance.”

PREVIOUS MEETING MINUTES:

A motion was made by Councilwoman Roberts to approve the Council minutes of August 7, 2023, as presented, seconded by Councilman Benner, and approved by all. A motion was made by Councilman Bingaman to approve the Workshop minutes of August 17, 2023, as presented, seconded by Councilman Benner, and approved by all.

VISITORS:

Audit – Courtney Solomon with Herring Roll & Solomon presented the 2022 Financial Audit to Council. The auditor issued an unmodified and/or clean opinion for the Shamokin Dam Borough’s financial statement of 2022.

Courtney Solomon left at this time.

Police Department Building Plan – Architect Rocky Baer reviewed the updates to the police station architectural site plan. An impound lot with fencing was added to the side of the building, borough would decide the type of screening to be used. The opinion of cost is estimated at \$396,000.00 to \$475,000.00. A motion was made by Councilman Benner to advise SBA Architects to move forward with the bid process, seconded by Councilman Bingaman, approved by all.

Rocky Baer left at this time.

Fire Company – President Dunigan stated that there were three sets of bylaws distributed, minutes were reviewed, and no action was taken on the last two sets of bylaws, which would have two separate financial secretaries, so President Dunigan and Fire Chief Shirk agreed to maintain the original bylaws and have a fire company account to be managed by the Fire Chief, or an official appointed by the fire chief, and the financial secretary. This action will be approved

at the fire company meeting. Fire Chief Shirk reviewed the 2024 proposed fire company budget. Fire Chief Shirk will be applying for additional grants for equipment.

Dr. Michael Dunigan and Fire Chief John Shirk left at this time.

Angie Olson – Angie Olson, borough resident, requested that the Borough have a daily schedule for each area of the Borough for leaf collection due to raking leaves to the curb and then the wind scatters them. President Musser explained that due to the weather a daily schedule would not be possible, however for this year during leaf collection, Ms. Olson will call when leaves are ready to be picked up and the Borough will pick up with forty-eight hours.

MAYORS REPORT:

Community Alert System – The Mayor and the Police Chief started with the Snyder County community alert system and a message was posted on Facebook with link required to sign up for the system. Mayor McGranaghan requested that the Facebook message be posted on the website. Secretary Leitzel requested that the Mayor forward a copy of the message to be posted on the website. June Stark recommended that the message be placed in the newsletter also. The Secretary will have it in the Winter newsletter. Angie Olson questioned whether more than one telephone number could be used when registering. Police Chief Bremigen answered that when registering an email, landline phone, or a cell phone could be used.

Police Report – Police Chief Bremigen presented the August police report.

MANAGERS REPORT:

Manager Hovenstine reviewed three items that required Council approval: T-tag replacement, Jack Treas Park basketball court resurfacing and water plant paving:

President Musser suggested that the Jack Treas Park basketball court resurfacing funding to be used out of the recreation account.

A motion was made by Councilman Benner to award the bid to the low bidder Rite-Way, Inc. for the water plant in the amount of \$18,970.40 and basketball court in the amount of \$17,812.50, seconded by Councilwoman Visneski, and approved by all.

A motion was made by Vice President Sauers to approve the purchase of a 2024 Ford F-350 truck with an estimated cost of \$87,553.00, seconded by Councilman Bingaman, and approved by all.

Elevated Water Tank Project Update:

The final inspection is scheduled for Wednesday, September 6, 2023, once inspected and the project completion form is accepted, then the borough would begin filling the tank with water, there is a requirement to perform testing on the water twenty-four hours after it is filled, and if the testing is within the acceptable tolerances the tank will be put back into service, tentatively the week of September 11th.

Investment Sheet:

Manager Hovenstine reviewed investing as a certificate of deposit ladder option with Edward Jones in the General Fund with an amount of \$350,000.00 and in the Water/Sewer Fund with an amount of \$500,000.00.

Councilman Benner questioned whether the fish ladder completion date has changed. Manager Hovenstine answered that October 13, 2023, will be the completion date.

SOLICITOR REPORT:

Resolution 2023-6, Authorized Signer to PENNDOT – Solicitor Slivinski explained that PENNDOT requested an authorized signer for the Traffic Signal Maintenance Agreement. A motion was made by Councilwoman Visneski to adopt Resolution 2023-6, that the Borough Manager be authorized and directed to submit the Traffic Signal Maintenance Agreement and to submit future applications for the traffic signal maintenance agreement to PENNDOT, seconded by Vice President Sauers, and approved by all.

Service Electric Franchise Agreement – The Solicitor reviewed the amendments to the Franchise agreement. A motion was made by Councilwoman Roberts to accept the revised Service Electric Franchise Agreement, seconded by Vice President Sauers, and approved by all.

Councilwoman Brandt arrived at this time.

Annexation of Property located at 111 W 11th Avenue – Solicitor Slivinski updated Council that Shamokin Dam Borough and Monroe Township must hold a hearing regarding the annexation and adopt an ordinance by the end of October.

Vice President Sauers recommended that the Bowen Agency manage the property located at 111 W 11th Avenue and reported that the Bowen Agency fee is ten percent of the rent per month, if the tenant would leave and the Bowen Agency would secure a tenant then the fee would be one month's rent. The Bowen Agency's representative to manage the property would be Kelly Straub, who would take all calls, examples: from the tenant if the furnace broke down, and any complaints regarding the property. A motion was made by Councilman Bingaman to appoint the Bowen Agency as property management of the property located at 111 W 11th Avenue, seconded by Councilwoman Visneski, and approved by all.

The executive session that was scheduled for tonight was cancelled.

PLANNING COMMISSION:

A Planning Commission meeting will not be held in September.

PAYMENT OF BILLS:

General Fund bills in the amount of \$4,826.24, Water and Sewer Fund bills in the amount of \$115,307.13, 111 W 11th Avenue Fund in the amount of \$279.91, and Fire Protection Tax Fund in the amount of \$34,626.77 were presented for payment. A motion was made by Vice President Sauers to approve payment of the bills as presented, seconded by Councilman Bingaman, and approved by all.

ADJOURNMENT:

The meeting was adjourned at 8:40 PM.

Respectfully submitted,

LaDawn D. Leitzel
Borough Secretary