

**SHAMOKIN DAM BOROUGH COUNCIL  
COUNCIL MEETING  
MAY 5, 2025**

The regular monthly meeting of the Shamokin Dam Borough Council was held on Monday, May 5, 2025, in the municipal building located at 42 West 8<sup>th</sup> Avenue, Shamokin Dam beginning at 7:00 P.M. President Benner presided.

**MEMBERS PRESENT:**

David Sauers, Karen Roberts, Marlin Moyer, Charlene Bailey, Maria Brandt, Shawn Bingaman, and Mark Benner were present.

**OTHERS PRESENT:**

Manager Edward Hovenstine, Solicitor Robert Slivinski, Police Chief Timothy Bremigen, Secretary LaDawn Leitzel, Mayor Donald Musser, R Patrick McHugh, Troy Gaugler, David Bobb, and June Stark were present.

The meeting was opened with the “Pledge of Allegiance.”

**PREVIOUS MEETING MINUTES:**

A motion was made by Councilwoman Roberts to approve the Council minutes of April 7, 2025, and Workshop minutes of April 17, 2025, seconded by Councilman Bingaman, and approved by all.

**BID OPENING:**

Police Vehicle Bid Opening – Five sealed bids were opened:

1. \$7,500.00 – Russ Fellman
2. \$2,455.00 – Baybridge Motors
3. \$4,444.00 – Ann Bowersox
4. \$3,280.00 – Ringwood Motors
5. \$7,530.00 – R. Patrick McHugh

A motion was made by Councilman Moyer to approve the highest bid in the amount of \$7,530.00 by R. Patrick McHugh, seconded by Councilman Sauers, and approved by all.

R. Patrick McHugh left at this time.

**VISITORS:**

Troy Gaugler presented final land development plan for property located at 87-89 Baldwin Blvd, which are proposed site improvements for a vacant tract of land along Baldwin Blvd. A duplex dwelling would be constructed on the lot. Manager Hovenstine stated that the Planning Commission members reviewed the minor land development plans with no comments. The Manager recommended conditional approval upon ESCRA approval, County Planning Commission comments, bid bond for site development. A motion was made by Councilman Moyer to conditionally approve the final land development plan presented for property located at

87-89 Baldwin Blvd upon ESCRA approval, Snyder County Planning Commission comments, and bid bond for site development, seconded by Councilman Bingaman, and approved by all.

Troy Gaugler left at this time.

**OTHER BUSINESS:**

Resolution 2025-4, Water/Sewer Utility Relocations – A resolution authorizing the submission of the attached request for PENNDOT to provide a seventy-five percent reimbursement to Shamokin Dam Borough for all costs, less any betterments, incurred in relocating the water & sewer facility affected, and also the Borough Manager would be authorized and directed to sign a Utility Reimbursement Agreement and that the Borough Secretary be authorized and directed to attest the Borough Manager signature on the utility reimbursement agreement for the highway project. A motion was made by Councilwoman Brandt to adopt resolution 2025-4, water/sewer utility relocations, seconded by Vice President Bailey, and approved by all.

PENNDOT – Proposed Project (SR15, Section 231), SR11 to Union County – Borough Council has no comment, advised Manager Hovenstine to sign document and return to PENNDOT.

Councilwoman Roberts attended the PENNDOT Road Maintenance Outreach:

- PennDOT's website offers a referential guide about projects, requests, procedures. "Bulletin 15" lists approved projects. We are part of District 3, which has roughly 75 to 80 municipalities supervised by Brian Haight.
- It costs \$1 million a mile to resurface a road. Resurfacing is rescheduled every 12 years. The recent use of "Micro surfacing" extends the life of a road surface by 6 to 8 years. So, expect more roadways to be micro surfaced. It is a compromise to limit potholes and stretch the dollar. (Seven to eight miles of micro surfacing are planned between Nth Main St Selinsgrove and Penns Creek this year.)
- Do not expect resurfacing of 11/15 in Shamokin Dam until the completion of the bypass and 61 Connector....or not before October of 2028
- Roughly two hundred miles of roadway are painted daily throughout the entire state. Only one truck exists to complete repainting yearly throughout the state. Roads less than 80 feet wide are not painted because of the paint truck's greater width and inability to adjust the mechanism to manage narrower roadways.
- This is a "PA state vehicle code" issue and the legislature has allowed for the absence of lines on narrower roads, since they lack the proper equipment to manage painting narrower roads. It is a low priority!! (I find this astounding lack of road safety on roads day and night and long winter nights!) I wonder why and asked if insurance companies have lobbied at all to require painted lines on paved roads. I intend to contact Rowe/Culver about this.
- PennDOT maintains 318 miles of roadway in Snyder County and 242 bridges.
- "Call outs" to detour or gain traffic control take from one half to one hour to achieve when notified of an issue at the PD Maintenance Garage. There are fifty-two full-time employees, five garage staff, ten office staff, and thirty-seven field staff. (NOTE: Lucas Payne is our Snyder County contact.)

**OPEN BUSINESS:**

Flood Mitigation – President Benner had nothing to report at this time.

Junior Council Person – Councilman Moyer presented a Junior Councilperson proposal with a recommendation to establish a Shamokin Dam Junior Councilperson program:

- Term shall be from the date of the September Borough Council meeting to May 31<sup>st</sup> of the following year.
- Application process
  - a. Application period shall be April 1<sup>st</sup> to April 30<sup>th</sup>.
  - b. Applicants shall interview with council at the May workshop meeting.
  - c. Council shall select a candidate at the June borough council meeting.
- Required qualifications.
  - a. Be currently a resident of the Borough of Shamokin Dam
  - b. Be a current high school freshman, sophomore, or junior.
- Candidate expected to attend at least eighty percent of all borough council meetings and monthly workshops.
- A member of Borough council shall be identified as the mentor of the junior councilperson (Councilman Moyer and Councilwoman Roberts volunteered)
- The mentor shall:
  - Coordinate with the guidance counselors and social studies department staff at the high school to solicit applicants.
  - Meet at least quarterly with the junior council person to review the council activities of the last quarter, provide feedback on their participation, and guidance on how they can further enhance their participation.
- The mentor shall be required to obtain at least bi-annually a Pennsylvania State Police background check and Pennsylvania Department of Human Services child abuse clearance.
- 2025-2026 term adjusted schedule:
  - Officially adopt a resolution at the June Council meeting
  - Accept applications from date of approval through May 28<sup>th</sup>.
  - Conduct interviews during the June Council meeting, followed by a selection at same meeting.

A motion was made by Councilman Moyer to approve the recommendations of the Junior Council person proposal, seconded by Councilman Bingaman, and approved by all.

Security System – Tuesday, May 27, 2025, will begin the installation of the security system with a two-three day install.

Financial Policy & Procedure – Vice President Bailey presented a Finance Policy and Procedures, which were Segregation of Duties and Mitigation of Risk for Borough Funds. A motion was made by Vice President Bailey to approve the Segregation of duties policy and procedure, seconded by Councilwoman Roberts, and approved by all. A motion was made by Councilman Moyer to approve the Mitigation of Risk Policy and Procedure, seconded by Councilman Bingaman, and approved by all.

Open Recreation Equipment – Councilman Bingaman and Manager Hovenstine gathered information and applied to grants for the Borough parks. No response currently.

Central Keystone COG Emails – Nothing to report.

Fire Company, Financial Statements – The fire company has been reporting the financial statements monthly and forwarded current information on the gambling donations to the fire department.

**MAYORS REPORT:**

Police Chief Bremigen presented the April 2025 police report.

Councilman Moyer recommended that if the Borough would consider purchasing body cameras, then might want to purchase soon, due to the possibility of a price increase on electronics. Mayor Musser suggested to the Police Chief to get a revised quote with technical explanation, check on the amount in 2025 Budget, and send information to the Property & Supply Committee.

**MANAGERS REPORT:**

- Borough crew installed the letters on Baldwin Blvd sign and will make repairs on the office sign at an approximate cost of \$2,000.00.
- Weller Field Project – The engineer will manage the permitting and be submitting a formal proposal and construction estimates by the end of this month.
- NPDES Permit Renewal – DEP approved the renewal, and the permit has a term of five years (June 1, 2025-May 31, 2030)
- 2024 Consumer Confidence Report (CCR) – The final 2024 CCR was finalized on April 22<sup>nd</sup>, was sent to the DEP sanitarian, and the report is posted on the Borough website and available in the Borough office.
- Sewer Line Flushing – Sunbury Municipal Authority had a staffing issue, so the work was rescheduled for May 7<sup>th</sup> and 8<sup>th</sup>.
- Royal Farms Site Update – Manager Hovenstine reached out to the architect and are planning to begin the project, but not until mid-June due to multiple delays.

**SOLICITORS REPORT:**

Solicitor Slivinski presented an agreement of sale, deed, and an authorization for the Solicitor to sign paperwork at closing of the property located at 111 W Eleventh Avenue, which will transfer to the Word of Hope Mennonite Church during the last week in May.

**PLANNING COMMISSION:**

A Planning Commission meeting was held on Wednesday, April 9, 2025, at 7:00 PM, to discuss the final land development for 7 Brew Coffee Drive Thru.

**REPORT OF COMMITTEES:**

A Workshop was held on April 17, 2025, at 7:00 PM to discuss code administrative services and sewer lateral inspections. No action was taken, Light-Heigel & Associates, Inc. were instructed to contact Councilwoman Roberts with recommendations.

**PAYMENT OF BILLS:**

General Fund bills in the amount of \$18,538.23, Water and Sewer Fund bills in the amount of \$9,125.48, Fire Protection Fund in the amount of \$1,950.00 and PLGIT Recreation Fund in the amount of \$663.52 were presented for payment. A motion was made by Councilwoman Brandt

to approve payment of the bills as presented, seconded by Councilman Moyer, and approved by all.

Councilwoman Brandt questioned whether an update and/or overhaul of the website should be sent to a committee for review. Councilman Moyer stated that when last mentioned: members were instructed to contact the Manager and the Secretary for any updates on the content basis rather than the structure of the website.

Councilwoman Brandt suggested a proclamation for school student accomplishments. Mayor Musser recommended a commendation for students with accomplishments and continue throughout the years. Councilman Moyer mentioned that he would create a boiler plate for the commendation.

David Bobb and June Stark left at this time.

**EXECUTIVE SESSION:**

Council adjourned to an executive session at 8:27 PM to discuss a personnel issue; reconvened at 9:39 PM. No action taken.

**ADJOURNMENT:**

Councilman Moyer made a motion to adjourn meeting at 9:40 PM, seconded by Councilwoman Roberts, and approved by all.

Respectfully submitted,

LaDawn D. Leitzel  
Borough Secretary